

Arizona Department of Education  
Education of Homeless Children and Youths  
Office of the Coordinator

**State-level Notice of Appeal**  
(Student/Family vs. LEA)

Student's name \_\_\_\_\_ Grade level \_\_\_\_\_  
Form completed by \_\_\_\_\_ Relationship \_\_\_\_\_  
School Name: \_\_\_\_\_ Date \_\_\_\_\_  
School District: \_\_\_\_\_  
Homeless Liaison \_\_\_\_\_

Did you receive a decision in writing from the school or school district? Yes\_\_\_\_ No\_\_\_\_

If so, when did they give you the written decision? \_\_\_\_\_

**\*\*\*Please attach the written decision from the school district to this form. Both documents must be returned to ADE no later than 7 days after you receive the district decision in writing.**

Why are you appealing the decision? (You may attach additional pages as needed.)  
Please explain what rights you feel the school or district has not honored.

**Please return this form to Frank Migali Bin #14, Arizona Department of Education, 1535  
W. Jefferson Street, Phoenix, AZ 85006 (602) 542-4963 \* FAX (602)542-5175 \*  
[frank.migali@azed.gov](mailto:frank.migali@azed.gov)**

Within 7 calendar days of receipt at ADE, the entire written record will be reviewed by a panel of Arizona Department of Education employees, including the Homeless Education Coordinator and a Deputy Associate Superintendent. This panel will issue a written decision to all parties involved. The determination of this panel shall be final.

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**State-level Notice of Appeal**  
(LEA vs. LEA)

LEA Name \_\_\_\_\_ CTDS# \_\_\_\_\_  
Form completed by \_\_\_\_\_ Title \_\_\_\_\_  
Homeless Liaison \_\_\_\_\_ Date \_\_\_\_\_  
Re: Student \_\_\_\_\_

1. Please explain the nature of the dispute with the other LEA.
2. What do you believe is in the “best interest” of the child/youth? Why do you think so?
3. Please document what has been done, to date, to settle this dispute.

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